



**January 18, 2024**  
**6:00 PM**  
**PTO Meeting Minutes**

- Call to Order: 6:03 p.m.
- Welcome & Introductions
- Review Minutes: Approval-6:05 p.m.
- Principal's Report:
  - Band Concert-1/23/2024
  - Hallway Huddle-1/25/2024
  - End of Market Period- 1/25/2024
  - In-Service-1/26/2024
  - Chick-Fil-A-1/30/2024
  - In-Service-2/12/2024
  - 99 Pledges Kickoff-2/9/2024
- Treasurer's Report
  - Checking: \$11, 053.37
  - Savings: \$16,950.92
  - CD: \$5,228.58
    - CD matures on June 2, 2024
- Updates
  - 50/50 Raffle winner (parent Mr. Winston) donated funds back to PTO.
  - Dance
    - Dance permission slips are due Friday 2/2/2023 (no exceptions)
    - It will be sent in Wednesday Folders on 1/24/2024 (was supposed to go home 1/17/24 some teachers sent it, some did not due to irregular week (snow day & 2 hour delay)
    - Small thank you gift for those who volunteered to help at the dance
      - Mrs. Torres offered to purchase gift cards

- Help is mainly needed with setting up the dance but ALL stations need support in order to run a successful event
- Sign up sheet in main office, reminder email sent out by Kim to staff, QR code included to receive credit for staff reimbursement
- Baskets will be something that we will try for next year, Mrs. Torres had been waiting on a response from the initial willingness to help. She is still willing to try to get them together
- Staff member (Mrs. White) would like to make shirts and sell them before the dance. The percentage of proceeds (approximately \$4 per shirt) would go to the PTO
  - She would be the direct point of contact for this portion of the dance for flyers, forms, etc.
- Mrs. Begor has offered to let us borrow some of her lights for the dance. We would need clamps.
- Glow items will be for sale. Mrs. Taylor will order & create pricing list
- Mrs. Torres will reach out for donations for drinks, paper products, etc.
- Dawn Dick (per Mrs. Carr) will be able to cover the pizza with family involvement funds
- Decorations-streamers, lights, backdrop. We have some of these items from last year, some items are missing from the PTO closet (streamers & glow sticks). Will order more.
  - No balloon arch due to latex allergy
- Upcoming fundraisers (Chick fil a & 99% Pledges)
  - Chick-fil-a (1/30/2024 5 pm-7 pm)
    - Flyers going out 1/24/2024
    - Drive-thru only
    - Present paper or mobile flyer prior to ordering
    - Request for approval from District Office so it would be sent out to the district (Mrs. Carr)
    - Will be shared on Facebook, DOJO, & global message
    - 10% proceeds will be mailed to school following event
  - 99% Pledges
    - Next year will like to have at the beginning of the year

- Spring: Rollout on 2/9/2024
- Goal: \$15,000 (trips, assemblies, PBIS events, playground equipment)
- Feb. 13-March 8
- March Madness Theme
  - Games to get everyone excited
  - Kim Phillips: reach out to Mr. Moore & Mr. Williams (CRHS basketball team connection)
  - Mr. Kraus-Announcer
  - Student Council videos to promote (Melissa reached out to Schmidt/Pennypacker to oversee)
  - Prizes:
    - 1st place: Principal for the Day and Bike-3/18/2024
    - 2nd Place: Assistant Principal for the Day and Scooter-3/18/2024
    - 3rd Place: Essential Arts teacher for the Day and Stem Robot-3/18/2024
    - Special Ride to Grottos-3/20/2024
    - Ice cream for those who get a minimum of \$25 in donations-3/22/2024
    - Gift Cards (Mrs. Torres will attempt to get them) 2 random winners per day during the week of 3/18-3/22
    - Work on getting donations from local businesses for prizes
    - Mrs. Carr will provide donation letter to Mrs. Taylor with tax ID (provide Mrs. Torres with copies to use as needed)
- Open Forum
  - Next Month
    - Teacher Appreciation (add to agenda)
    - Black History Month luncheon?
  - Zoom is not an option at this time (per administration), participants log on with minimal to no interaction. A lot to set up with no engagement

- A change of time for meetings next year was suggested. A survey will go out from administration to get input from families/staff.
- This will be decided on during summer planning of PTO dates/events for 2024-2025 school year (will not be effective this school year)
- Adjournment: 7:01 p.m.

**Next meeting will be February 15, 2024 @ 6:00 p.m.**