Dear Parents/Guardians,

In compliance with the requirements of the Every Student Succeeds Act (ESSA), the Caesar Rodney School District would like to inform you that you may request information about the professional qualifications of your student’s teacher(s) or instructional paraprofessional(s).

A. The following information may be requested for teacher(s):
   1. Whether the teacher has met Delaware teacher certification requirements for the grade level and subject areas in which the teacher provides instruction.
   2. Whether the teacher is teaching under an emergency or other provisional status through which Delaware qualifications or certification criteria have been waived.
   3. The college major and any graduate certification or degree held by the teacher.
   4. Whether the student is provided services by paraprofessionals, and if so, their qualifications.

B. The following information may be requested for instructional paraprofessional(s):
Paraprofessionals must work under the supervision of a certified teacher. In schools that operate a schoolwide program, all paraprofessionals must meet professional qualifications. In a Targeted Assistance program, any paraprofessional who is the direct supervision of a certificated teacher must meet the professional qualifications.

Paraprofessionals can provide a copy of their high school diploma — transcripts are not necessary. Schools that operate a Title I, Part A program must have a high school diploma or GED and completed the following:
   1. Completed at least two years of study at an institution of higher education; or
   2. Obtained an associate’s or higher degree; or
   3. Pass the ETS ParaPro Assessment. The assessment measures skills, and content knowledge related to reading, writing and math.

If you wish to request information concerning your child’s teacher’s and/or instructional paraprofessional’s qualification, please view the Delaware Department of Education’s website (https://www.doe.k12.de.us/) or contact the Caesar Rodney School District’s Human Resources office at 302-698-4800.

WHERE EDUCATIONAL EXCELLENCE IS A TRADITION
The Caesar Rodney School District is an Equal Opportunity Employer and does not discriminate in employment or educational programs, services or activities based on race, color, religion, national origin, gender, age, veteran or marital status, disability, sexual orientation, gender identification or genetic information in accordance with State and Federal laws. Inquiries about compliance should be made to the Title IX, District 504 and ADA Compliance Officers: Paul L. Dunbar Administration Building, 7 Front Street, Wyoming, DE 19934. Phone (302) 698-4800.