

**Caesar Rodney School District
Citizen Budget Oversight Committee Meeting
Meeting Minutes
12:00 p.m.
July 15, 2021**

I. Opening

The meeting commenced at 12:00 via Zoom. The following members were present: Mary Birney, Shari Gary, Dave Failing, Ade Kuforiji, and Cheryl Precourt (Tracy Jones and Sherry Kijowski will receive summary via email). Kimberly Judy, Caesar Rodney School District (CRSD) Director of Business and Finance, and Lauren Pierce, Administrative Secretary for CRSD Business and Finance Department, were also present.

II. Discussion Items

- A. The Preliminary FY 2022 budget was discussed with the Committee and included the following specific items to note:
- i. The Elementary and Secondary School Emergency Relief (ESSER) Funds are loaded in prior year appropriations and are therefore not included in the current year budget. A separate document is distributed for those grants and current spending is reported on Monthly Financial Reports to the Board.
 - ii. The preliminary budget is based on prior year figures without much change due to the continuing unknowns for the upcoming year regarding enrollment and related State funding.
 - iii. The District received \$10.5 million in the Bond Bill for the purchase of Magnolia Middle School (formally St. Thomas More Academy). The District is able to use its existing impact fee money for the local share and did not have to go to referendum to raise taxes.
 - iv. Basic Building Budgets (BBB) are normally based on prior year enrollment. However, since we are opening two new schools this year that involved shifting students and the decreased enrollment in FY 2021, used current data as preliminary amounts and will adjust with September 30 Unit Count figures for the final budget.
- B. The draft budget for the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Funds was discussed with the Committee. This budget is based on the “Safe Return to In-Person Instruction and Continuity of Services Plan” that was submitted to the Department of Education (DOE) and approved on June 24, 2021. The spending plan is due to DOE by August 23, 2021. The Committee agreed with the budget as presented.

III. Adjournment