

**Caesar Rodney School District  
Citizen Budget Oversight Committee Meeting  
Meeting Minutes  
12:00 p.m.  
January 13, 2021**

**I. Opening**

The meeting commenced at 12:00 via Zoom. The following members were present: Dave Failing, Shari Gary, Tracy Jones, Ade Kuforiji, and Mary Birney. (Sherry Kijowski received brief summary via phone call after meeting.) Kimberly Judy, Caesar Rodney School District (CRSD) Director of Business and Finance, and Lauren Pierce, Administrative Secretary for CRSD Business and Finance Department, were also present.

**II. Discussion Items**

- A. The December Monthly Budget Report was discussed in detail with the Committee. Mrs. Judy also noted that past reports have been posted to the District's website, and she is also working with the District Webmaster to better organize the site.
- B. The Department of Education Financial Position Report as of December 31, 2020 was reviewed with the Committee. The District has a healthy local balance projected for end of June 30, 2021.
- C. The Final FY 2021 budget was discussed with the Committee. Major adjustments from preliminary budget include decreased State revenue due to funding based on decreased enrollment; additional private placement approvals; unaccounted for curriculum that was implemented in prior year; and removal of CARES funding due to funds being loaded in prior year appropriation. Amounts are included in monthly budget report.
- D. The September 30, 2020 Unit Count was moved to November 13, 2020. Important figures include:

Unit Count as of 09/30/2019	588.21
Estimated Spring Count (100%)	596.00
Guaranteed Spring Count (98%)	584.04
Unit Count as of 11/13/2020	574.59

The District will receive 98% of its Spring Unit Count Estimate since the actual November 13, 2020 Unit Count was less. We also received the equivalent of an additional 1% to fund additional units or COVID-related costs for students.

E. The following items were discussed:

- i. Students are occupying the Freshman Academy at the High School
- ii. The new elementary school is progressing with has an expected completion date in February/March 2021.
- iii. Other renovations at the various schools, including the High School, are in process and expected to be complete by Fall 2021.
- iv. The District received a Certificate of Necessity to lease the old Saint Thomas More facility. It is still in negotiation and a final deal has not been signed. The District contracted with an expert from the University of Delaware to assist with potential realignment of our middle schools. A committee is also in place for this purpose. Subsequent purchase of the building will not be discussed without a successful referendum.

### **III. Adjournment**