

**Caesar Rodney School District
Citizen Budget Oversight Committee Meeting
Meeting Minutes
12:00 p.m.
April 23, 2021**

I. Opening

The meeting commenced at 12:00 via Zoom. The following members were present: Mary Birney, Dave Failing, Tracy Jones, and Sherry Kijowski (Ade Kuforiji received brief summary via phone call before meeting, and Shari Gary will receive summary via email). Kimberly Judy, Caesar Rodney School District (CRSD) Director of Business and Finance, and Lauren Pierce, Administrative Secretary for CRSD Business and Finance Department, were also present.

II. Discussion Items

- A. The March Monthly Budget Report was discussed in detail with the Committee. Mrs. Judy also noted reports since the last meeting have been posted to the District's website (January and February).
- B. The Department of Education Financial Position Report as of March 31, 2021 was reviewed with the Committee. The District has a healthy local balance projected for end of June 30, 2021.
- C. The Fiscal Year 2022 budget is in its preliminary stages. Dr. Kijowski asked for consideration for additional staffing to open all schools in the fall. The Committee did not have any other items to consider for the budget.
- D. A brief overview of the Elementary and Secondary School Emergency Relief (ESSER) Funds was provided along with a copy of the current budget for the first two allocations. Dr. Kijowski shared what the High School is doing for Career and Technical Education (CTE) Innovation Weeks this summer to be paid with ESSER Funds. The Committee did not have any current concerns with how the funds are budgeted.
- E. The Spring 2020 Unit Count approved the District for 599 units, and increase of 3 units from the prior year.
- F. The following items were discussed:
 - i. The District's Supervisor of Facilities is retiring effective July 1, so he is trying to wrap up the projects associated with the previous referendum. Construction at the High School is wrapping up. Other projects at Stokes

and Star Hill Elementary Schools and Fifer and Postlethwait Middle Schools include lighting upgrades and HVAC improvements.

- ii. The lease at Magnolia Middle School has started. A meeting was held earlier this week for all of the parties to begin coordinating their tasks to get the building ready to open in the fall.
- iii. The Board and Administrators continue to meet each week to discuss the District's reopening plans. We plan to open full-time and in-person in the fall.

III. Adjournment