

**Caesar Rodney High School**  
**6:00 p.m. Regular Meeting**  
**March 21, 2017**  
**Administrative Items**

**Opening**

Call to Order

At 6:17 p.m. School Board President Mr. William G. Bush IV called the March 21, 2017 Caesar Rodney School District regular meeting to order.

Roll Call

Members present in addition to Mr. Bush were Vice-President Jessica Marelli, Mr. P. Scott Wilson, Mr. Michael Marasco and Executive Secretary Dr. Kevin Fitzgerald.

Mrs. Cheryl Precourt was not in attendance and Base Liaison Lt. Col. Arnold Mosley arrived late.

Adoption of Agenda

Mrs. Marelli made a motion to adopt the March 21, 2017 agenda as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson and Marasco).

Approval of Minutes – February 13, 2017 Special Meeting Minutes and February 21, 2017 Regular Meeting Minutes

Mrs. Marelli made a motion to approve the February 13, 2017 Special Meeting Minutes and the February 21, 2017 Regular Meeting Minutes as presented. Mr. Wilson seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson and Marasco).

**Executive Session**

At 6:18 p.m. Mrs. Marelli made a motion to go into Executive Session. The purpose of which was to conduct interviews for assistant principal at Nellie Hughes Stokes Elementary School.

Mr. Wilson seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson and Marasco).

At 7:41 p.m. Mrs. Marelli made a motion to come out of Executive Session. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson and Marasco).

**Public Comments**

There were no public comments at this meeting.

**Presentations**

Recognitions

Caesar Rodney High School Principal, Dr. Sherry Kijowski, discussed "Two Million Minutes" which is the time a student leaving 8<sup>th</sup> grade has to make his or her mark on their high school experience. She also shared the "4As" (Academics, Athletics, Atmosphere, Arts) and announced Mr. Larry Friend, Assistant Principal, who presented certificates to students who received recognition from the Board for their artistic achievements.

Mrs. Amanda Mazzola, Assistant Principal, presented certificates to students who received recognition from the Board for athletics, academics and the ProState Culinary Team's 3<sup>rd</sup> place victory.

Mr. Daniel Lopez, Assistant Principal, presented certificates to the Advanced Placement Scholars who received recognition from the Board for their achievement.

Mr. Luis Cosme, Assistant Principal, presented certificates to the Advanced Placement Scholars with Honors and the Advanced Placement Scholars with Distinction who received recognition from the Board for their achievement.

Mrs. Tracey Gross, Assistant Principal, presented certificates to the National Advanced Placement Scholars who received recognition from the Board for their achievement.

Dale Mann and Carl Simpson, Caesar Rodney High School teachers, were given the Spirit of Caesar Rodney Staff Member Award for their diligence and prompt attention in extinguishing a fire in a CRHS classroom on February 27, 2017.

## Communications

### Superintendent

1. Dr. Fitzgerald congratulated all the students recognized this evening and congratulated Dale Mann and Carl Simpson on their Spirit of Caesar Rodney Staff Member Awards.
2. Dr. Fitzgerald congratulated the cast and crew of the play "Oklahoma".
3. Dr. Fitzgerald congratulated our ten teams (three from the high school) that qualified for the State Championship in Odyssey of the Mind. He gave a special shout out to Jonathan Bush (from Simpson) who received the highest award called the "OMER" for his enthusiasm and creativity.
4. Dr. Fitzgerald congratulated our ProStart Culinary Team for finishing third in the state wide competition.
5. Dr. Fitzgerald mentioned that today is "Rock Your Socks Day" which is the National Downs Syndrome Awareness Day.
6. Dr. Fitzgerald thanked Mr. Joe Hartman, CREA Representative, and DSEA for inviting him to participate in a round table discussion with Senator Bushweller. They had a good conversation about equalization and funding.
7. Dr. Fitzgerald reminded the Board that the governor's budget will come out on March 23rd, which is this Thursday. We hope for the best, but we understand that all indicators point to a sizable cut to education. Should those cuts involve any layoffs, we will work closely with CREA.
8. Next Tuesday, March 28th, the equalization committee will meet to discuss the formula and make a recommendation to the legislature.
9. Next Wednesday, March 29th, will be our rescheduled Caesar Rodney High School College Fair from 6-8 p.m. Dr. Fitzgerald encouraged middle school students to also visit and talk with the over 100 colleges and universities who will be present.
10. April 3rd will be the Spring Snapshot. This will determine staffing for the future.
11. Dr. Fitzgerald commended the high school on a successful CTE (Career/Technical Education) audit.
12. Dr. Fitzgerald reminded the Board that April 25th will be the Secretary of Education Scholars Dinner which will be held at Dover Downs beginning at 6 p.m.
13. Dr. Fitzgerald informed the Board that there are three candidates that have filed for Mrs. Precourt's seat. They are Alan Claycomb, Tawanna Prophet and Dave Failing. The election will be held on May 9th with W. Reily Brown, W. B. Simpson and Allen Frear Elementary Schools serving as polling places.
14. This week begins spring sport competitions. Dr. Fitzgerald wished all of our student athletes the best this upcoming season.

### **Action Items**

#### Personnel Matters

Mrs. Marelli made a motion to appoint Danielle Deneirt as the Assistant Principal of Nellie Hughes Stokes Elementary School effective March 27, 2017. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

### **Action Items**

#### Personnel Matters

The following Personnel Matters were presented for Board approval:

1. Administrative Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Darisa Everett	NHS	Principal	Appointment effective 2/22/2017.
Daniel Farley	DO	Director Of Support Services	Retirement effective 4/29/2017.

2. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Ashley Szewczyk	CRH	English	Resignation effective 3/3/2017.
REVISION: Jeffrey Stoner	JSC	Life Skills	Rescind retirement listed on January Board meeting.

3. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Jared Cronk	AFE	Custodian	Appointment effective 3/27/2017.
Henry Cantu	FMS	Custodian	Appointment effective 3/20/2017.

4. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Kizzy James	CRH	5.5hr General Worker	Appointment effective 3/06/2017.
Hiroimi Priest	PMS	5.5hr General Worker	Appointment effective 3/06/2017.
Melanie Mello	PMS	5.5hr General Worker	Appointment effective 3/06/2017.
Kimberly Hartnett	PMS	5.5hr General Worker	Appointment effective 3/06/2017.

5. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Mathew McKee	CRH	Baseball	Volunteer Coach	Recommendation for Spring SY2016-17.
Clifton Deputy	PMS	Softball	Volunteer Coach	Recommendation for Spring SY2016-17.
Samuel Siebert	CRH	Lacrosse - Boys	Volunteer Coach	Recommendation for Spring SY2016-17.
Calvin McDonald	CRH	Track - Boys/Girls	Asst. Varsity Coach	Recommendation for Spring SY2016-17.
Raymond Ford	FMS	Softball	Volunteer Coach	Recommendation for Spring SY2016-17.

6. CREA Travel Requests

Name	School	Position	Action
Colleen O'Brien	JSC	Nurse	To attend DDNA Nursing Conference 4/06/2017-4/10/17.

Mrs. Marelli made a motion to approve Personnel Matters A.1 through A.6 as presented on the agenda. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

Routine Business

Student Travel

Caesar Rodney High Students

Event	Date	Location
Business Class Competition- BPA Students	Tuesday, April 25- Sunday April 30, 2017	Anaheim, CA
National Leadership Conference- BPA Students	Wednesday, May 10- Sunday, May 14, 2017	Lake Buena Vista, FL
Senior Class Trip: Hershey Park- AP Literature Students	Friday, May 26, 2017	Hershey, PA

Class Trip- History of Sports Classes	Monday, May 22, 2017	Philadelphia, PA
Class Trip- Stage Crew & Thespians	Saturday, May 27, 2017	New York, NY
Class Trip- Advanced Art Students	Tuesday, May 30, 2017	Philadelphia, PA

**F. Niel Postlethwait Middle School**

Event	Date	Location
Performing @ Shorebirds Game- 7 <sup>th</sup> & 8 <sup>th</sup> Grade Band	Thursday, June 1, 2017	Salisbury, MD
Performing @ Shorebirds Game- 7 <sup>th</sup> & 8 <sup>th</sup> Grade Chorus	Tuesday, May 23, 2017	Salisbury, MD

**Welch Elementary School**

Event	Date	Location
5 <sup>th</sup> Grade Field Trip	Date change to Thursday, May 11, 2017 due to transportation availability.	Washington, D.C.

**Star Hill Elementary School**

Event	Date	Location
4 <sup>th</sup> Grade Field Trip	Wednesday, April 5, 2017	Washington, D.C.

**Nellie Hughes Stokes Elementary School**

Event	Date	Location
5 <sup>th</sup> Grade Field Trip	Thursday, June 1, 2017	Washington, D.C.

Mrs. Marelli made a motion to approve Student Travel as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

Dr. Fitzgerald asked for a correction to students travel. The correction of the group name under Caesar Rodney High School's trips for the Business Class Competition event should be DECA not BPA.

Mrs. Marelli amended the original motion to reflect the change in name for Caesar Rodney High School's Business Class Competition. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

**Gifts to Schools**

- a. The Caesar Rodney Instruction Office received a \$50 Amazon gift card for the T-Cubed Expo from Misty Yencer at the Delaware Teacher Center.
- b. Allen Frear Elementary School received two Hokki stools valued at \$107.06 each, two Zenergy ball chairs valued at \$118.99, and three Jellyfish specialized seating valued at \$390.42 for Mrs. Bailey's classroom from the Donor's Choose organization.
- c. Allen Frear Elementary School received seven reclining Oniva specialized seats valued at \$279.93 for Mrs. Upp's classroom from the Donor's Choose organization.
- d. Allen Frear Elementary School received \$1,200 for the purchase of Brain Pop from the Dover OSC Welfare Club.
- e. F. Niel Postlethwait Middle School received a \$5,000 award for the Verizon Innovative Learning App Challenge- Best in State.
- f. Mcllvaine Early Childhood Center received the following donations for their Spring Fundraiser/Dance-a-thon.
  1. Gift cards (value \$95) from Hopping Good Times
  2. Two bicycles (value approx. \$50 each) from Camden Wal-Mart
  3. Silver Party Package (value \$129) from Dover Skating Center
  4. Limo ride (value \$300) from Racing Limos of Dover
  5. 30 free appetizers (value \$240) from Camden Applebee's

Mrs. Marelli made a motion to approve Gifts to Schools as presented on the agenda. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

**Policy Matters**

1. 2016-17 and 2017-18 School Choice Recommendations

2016-17 and 2017-18 School Choice Recommendations were included for the Board's review and approval.

Mrs. Marelli made a motion to approve the 2016-17 and 2017-18 School Choice Recommendations as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

## 2. 2017-18 District Calendar

Following the District Calendar Committee process and review of the Committee's suggestions by the Superintendent, the proposed 2017-18 District Calendar was presented for the Board's approval.

Dr. Fitzgerald reviewed the 2017-18 calendar's important dates by month with the Board.

Mrs. Marelli made a motion to approve 2017-18 District Calendar as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

Mr. Bush thanked the District Calendar Committee for their hard work. Mrs. Toles-Torain also thanked the committee.

Mrs. Marelli suggested the District Calendar Committee meet earlier next year and bring the proposed 2018-19 District Calendar to the February Board meeting instead of the March Board meeting. This request is due to numerous parent calls regarding the first day of school as they plan for vacations.

## Fiscal Matters

### 1. Budget/Fiscal Reports

Mr. Scott Kessel, Director of Business and Finance, gave a brief explanation of the Budget/Fiscal Reports to the Board.

Mrs. Marelli made a motion to approve the Budget/Fiscal Reports as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

### 2. Bond Application

Mr. Kessel gave a brief explanation of the Bond Application.

Mrs. Marelli made a motion to approve the Bond Application as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

## Facilities Matters

### Contracts for J. Ralph McIvaine ECC

The following contracts were included for the Board's review and approval.

- a. Martel- Telephones, \$1,399.
- b. Visual Sound- Smartboards, \$16,041.
- c. Glover Furniture- Furniture, \$28,313.44.
- d. Advantech Inc.- Data Cabling & A/V installation, \$18,650, Security, \$34,250.

Mrs. Marelli made a motion to accept the contracts from Martel, Visual Sound, Glover Furniture and Advantech for J. Ralph McIvaine ECC as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

## **Discussion Items**

### A. 2017-2018 SY Bell Schedule Change

The 2017-18 SY Bell Schedule changes were presented for the Board's review.

Mr. Jason Bonner, Transportation Supervisor, discussed reasons for aligning the bell schedules across schools. The Bell Schedule Committee met twice to find the best possible option. The Bell Schedule Committee was comprised of parents, teachers, administrators, directors and board members. Mr. Bush asked if the start times for other districts had been reviewed for an example or possible option. Mr. Bonner stated they had been reviewed and brought to the

committee. The surrounding districts have not received any problems or concerns to consider with their current bell schedules.

**B. Directors' Reports**

Directors' reports, which include their Supervisors' reports, were included for the Board's review.

Studio JAED presented new panel options for the Board to consider for CR High School. Samples were presented for consideration.

**Executive Session**

At 8:37 p.m. Mrs. Marelli made a motion to go into Executive Session. The purpose of which was to conduct interviews for the architect of the new elementary school. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

At 11:35 p.m. Mrs. Marelli made a motion to come out of Executive Session. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

Mrs. Marelli made a motion to select the Becker Morgan Group as the architect for the new elementary school. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

**Adjournment**

At 11:37 p.m. Mr. Wilson made a motion to adjourn. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Bush, Wilson, and Marasco).

  
Kevin R. Fitzgerald, Ed. D., Executive Secretary      4/12/17  
Date