



**F. NIEL POSTLETHWAIT
MIDDLE SCHOOL**

School Office

Telephone: (302) 698-8410
Fax: (302) 698-8419
Website: www.pms.cr.k12.de.us

2841 S. State Street, Camden, DE 19934

Derek V. Prillaman
Principal

Kristina Failing, Ed.D.
Assistant Principal

August 3, 2016
(Approximate mailing date)

Students of Postlethwait Middle School,

I hope this letter finds you well-rested and eager to begin a new school year on Monday, August 29, 2016! Included in this mailing is your 2016-2017 team assignment and some important information for your reference. Please be certain to review this material and contact the school with any questions at (302) 698-8410.

On behalf of all Postlethwait staff members, we're very honored to have the opportunity to serve you and your family. Working together, it's our goal to make your journey at Postlethwait Middle School a very positive and successful experience.

Enjoy your remaining summer break!

Sincerely,

Derek V. Prillaman
Principal, Postlethwait Middle School
Caesar Rodney School District

1. Team Assignment

Your team assignment this year will be _____. Class rosters will be posted on August 24th after 4:00pm on the front entrance doors of the school. This posting will provide you with the classroom you should report to on the first day of school. You will receive your complete schedule on the first day of school.

2. 2016-17 Teaching Teams

Gold 6	Gold 7	Gold 8
Mrs. Bole: Soc. Studies	Mr. Weyrauch: Soc. Studies	Mrs. Pennington: Soc. Studies
Mrs. Cava: ELA	Mrs. Baker: ELA	Ms. Cluff: ELA
Mr. Warren: Science	Mr. Klawinski: Science	Mrs. Emory: Science
Mr. Trombello: Math	Mrs. Jilek: Math	Mrs. Simmons: Math
Blue 6	Blue 7	Blue 8
Mr. Miller: Soc. Studies	Mr. Szabo: Soc. Studies	Mrs. Comegys: Soc. Studies
Mrs. Marrero: ELA	Mrs. Boulden: ELA	Ms. Thomas: ELA
Mr. Pearson: Science	Ms. Harlow: Science	New Staff: Science
Mr. Duren: Math	Mrs. Fox: Math	Ms. Creasey: Math
Mr. Cherry: ELA/SS	Mrs. Dotson: Math/Sci	Mr. Downs: ELA/Sci
Mrs. McHugh: Math/Sci	Mr. Steele: ELA/SS	
Blue 6, 7, 8		
Mrs. Rivera: Science	Mr. Hicks: Soc. Studies	Mr. Kelly: SS/Sci
Mr. Golden: Math	Ms. Tunstill: ELA/SS	Mrs. Barth: ELA

3. Important Dates

- **Wednesday, August 17, 2016**
Postlethwait will offer a Success Academy for incoming 6th grade students from 9:00am – 2:00pm. Students will have the opportunity to spend the day with their peers and teachers in an effort to gain a greater sense of comfort for their upcoming middle school experience. For late registration inquiries, please contact the school’s main office at 302 698-8410.
- **Monday, August 22, 2016**
Postlethwait will offer a 6th grade/new student “Sneak-a-Peek” event anytime between 1:00-3:00pm. Feel free to visit our building, explore key locations, and participate in a self-guided scavenger hunt to become more familiar with Postlethwait Middle School.
- **Wednesday, August 24, 2016**
First day class rosters posted on the front entrance of the school after 4pm.
- **Monday, August 29, 2016**
The First Day of School! Doors open at 7:32am.
- **Friday, September 2 and Monday, September 5, 2016**
Schools will be closed (Labor Day).
- **Wednesday, September 7, 2016**
Postlethwait will offer a 6th Grade Parent Information Night. Blue 6 will begin at 5:00pm. Gold 6 will begin at 6:30pm. Receive your son/daughter’s schedule in the cafeteria and report to the gymnasium.
- **Wednesday, September 14, 2016**
7th and 8th Grade Parent Information Night, 6:00pm. Receive your son/daughter’s schedule in the cafeteria and report to 1st period.

4. Basic School Operations

- Our office hours of operation are 7:30am-4:00pm daily. Our phone number is (302) 698-8410; our fax number is (302) 698-8419.
- The following chart will provide the operating hours for our students. Please do not drop your student off prior to 7:32am. There is no adult supervision available before this time. It is equally important to pick your child up on-time at the end of the school day.

7:32-7:45am	Students Enter Building/Lockers
7:45am	Late Bell and Announcements
2:32pm	Dismissal
2:39pm	Busses Depart

- On the first day of school our staff members will greet incoming students and assist as needed. Numerous staff members will be equipped with a master *Teacher Assignment* listing and direct children to the appropriate classroom.
- All students will receive a Student Agenda Book on the first day of school. This agenda book will provide valuable information and outline our rules, code of conduct, and expectations. Please review this information with your child.
- All students will receive a District Calendar on the first day of school. Please refer to this calendar for district policies, scheduled events, athletic schedules, and helpful parent/student information.
- Please refer to our website at <http://www.crk12.org/pms> and become familiar with our Dress Code policy and the various programs offered at PMS.
- Any student wishing to participate in extracurricular athletics, including cheerleading, must have a physical prior to tryouts or practice, and the physical must be dated on or after April 1st of the current year. Physical forms are available on our website under "Athletics" or may be found in the main office. Additional information is included in this mailing.
- Breakfast and lunch will be available each day school is in session. The cost for breakfast will be \$0.70. The cost for lunch will be \$1.10. Our breakfast and lunch menus can be found on the District's website at <http://www.crk12.org> (Departments/Child Nutrition tab).
- All visitors must enter the building through the front office and receive a visitor's badge. Identification will be required.

5. Transportation

- If you ride a bus to school, you can find bus information on the District's website (Departments/Transportation tab). In addition, bus routes will be published in the local papers prior to the beginning of school. Busses will load and unload in the back parking lot.
- For all students who are transported to or from PMS by automobile, either before the start of school or at the end of the school day, we have designated the front entrance as the drop-off/pick-up location. Please only drop students off on the right side of the vehicle, in the right hand lane closest to the school. At no point should the driver of a vehicle get out of the car while stopped in the fire lane. In addition, all parents are expected to follow the direction of our traffic officer and exercise caution while driving at a slow speed.